



CAMTC Board of Directors Meeting

March 26, 2015

The Concourse Hotel at LAX
6225 W Century Blvd,
Los Angeles, CA 90045
Laguna Room

OPEN SESSION MINUTES

Directors Present: William Armour, Mike Callagy, Mark Dixon, Jeff Forman, Guy Fuson, Keith Grant, Elna Leonardo, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schaubeck, Caroline Tseng, Deb Tuck, Dixie Wall

Directors Absent: Allison Budlong, Judi Calvert, Ben Drillings, Michael Marylander, Arthur Miller, Michael Sinel

Staff: Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

General Counsel: Jill England
Special Counsel: Alison Siegel

Guests: William Smith, Sally Hacking, Koreen Kelleher

1. Call to Order

Chairman Dixon called the meeting to order at 9:30am and established a quorum.

Chairman Dixon reminded the Board of the rules of debate.

2. Approval of Minutes

Motion 3262015:1 Rolnick/Grant- Move to approve the December 11, 2014 open session minutes.

12-0, 1 abstain

MOTION PASSES

ROLL CALL VOTE

Armour - Abstain

Budlong - Not Present for Vote

Callagy - Yes
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson - Yes
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng - Yes
Tuck - Yes
Wall - Yes
Dixon - Yes

Motion 3262015:2 Rolnick/Tuck- Move to approve the February 17, 2015 open session minutes with corrections.

12-0, 1 Abstain
MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote
Callagy - Yes
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson - Yes
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng - Abstain
Tuck - Yes
Wall - Yes
Dixon – Yes

3. Proposed Amendments to Policies and Procedures for Approving Schools

Motion 3262015:3 Rolnick/Callagy- Move to approve the proposed amendments to the policies and procedures for approval of schools.

13-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes

Budlong - Not Present for Vote

Callagy - Yes

Calvert - Not Present for Vote

Drillings - Not Present for vote

Forman - Yes

Fuson - Not Present for Vote

Grant - Yes

Leonardo - Yes

Marylander - Not Present for Vote

Miller - Not Present for Vote

Pezza - Yes

Robinson - Yes

Rolnick - Yes

Schaubeck - Yes

Sinel - Not Present for Vote

Tseng - Yes

Tuck - Yes

Wall - Yes

Dixon – Yes

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 10:00am and returned to open session 11:37am.

4, School Presentations

Lifestream Massage School

Advanced Pro Nursing Institute

Academy of Somatics & Massage

California Trinity University

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 1:40pm and returned to open session 4:04pm.

5. Seating of Board Members

Motion 3262015:4 Pezza/Tuck – Move to reseat Elna Leonardo and Roberta Rolnick as CAMTC Board appointees.

10-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote
Callagy – Not Present for Vote
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson – Not Present for Vote
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng – Not Present for Vote
Tuck - Yes
Wall - Yes
Dixon – Yes

6. Election of Officers

Motion 3262015:5 Forman/Tuck – Move to elect slate of officers as follows: Mark Dixon as Chair, Keith Grant as Vice Chair, Michael Marylander as Treasurer and Roberta Rolnick as Secretary.

10-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote
Callagy – Not Present for Vote
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson – Not Present for Vote
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng – Not Present for Vote

Tuck - Yes
Wall - Yes
Dixon – Yes

7. Proposed Amendments to Recertification Protocol

Motion 3262015:6 Grant/Wall – Move to adopt the two staff recommendations in the recertification protocol:

- 1. CAMTC to email and mail notifications to certificate holders to begin the recertification process 90-days before expiration.**
- 2. Add a notice that only recertifications that are received and approved at least 30-days before expiration, with no background issues, will have a new certificate and ID card by date of expiration.**

10-0
MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote
Callagy – Not Present for Vote
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson – Not Present for Vote
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng – Not Present for Vote
Tuck - Yes
Wall - Yes
Dixon – Yes

8. Amendments to Employee Handbook

Motion 3262015:7 Grant/Wall – Move to accept the two proposed amendments in the Employee Handbook as shown in the Board packet document.

10-0
MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote

Callagy – Not Present for Vote
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Yes
Robinson – Not Present for Vote
Rolnick - Yes
Schaubeck - Yes
Sinel - Not Present for Vote
Tseng – Not Present for Vote
Tuck - Yes
Wall - Yes
Dixon – Yes

9. Amendment to 2015 Strategic Priorities

Motion 3262015:8 Rolnick/Grant – Move to adopt the proposed amendments to the 2015 Strategic Priorities.

8-0
MOTION PASSES

ROLL CALL VOTE

Armour - Yes
Budlong - Not Present for Vote
Callagy – Not Present for Vote
Calvert - Not Present for Vote
Drillings - Not Present for vote
Forman - Yes
Fuson - Not Present for Vote
Grant - Yes
Leonardo - Yes
Marylander - Not Present for Vote
Miller - Not Present for Vote
Pezza - Not Present for Vote
Robinson – Not Present for Vote
Rolnick - Yes
Schaubeck - Not Present for Vote
Sinel - Not Present for Vote
Tseng – Not Present for Vote
Tuck - Yes
Wall - Yes
Dixon – Yes

10. 2015 Budget

Motion 3262015:9 Christian/Tuck – Move to Adopt the 2015 Budget

9-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes

Budlong - Not Present for Vote

Callagy – Not Present for Vote

Calvert - Not Present for Vote

Drillings - Not Present for vote

Forman - Yes

Fuson - Not Present for Vote

Grant - Yes

Leonardo - Yes

Marylander - Not Present for Vote

Miller - Not Present for Vote

Pezza - Yes

Robinson – Not Present for Vote

Rolnick - Yes

Schaubeck - Not Present for Vote

Sinel - Not Present for Vote

Tseng – Not Present for Vote

Tuck - Yes

Wall - Yes

Dixon – Yes

11. CEO Report

Mr. Netanel stated that CAMTC is going through its annual audit and as a part of the audit procedures the Board members will be given the engagement letter.

Chairman Dixon adjourned the meeting at 4:15pm.

Minutes Approved: June 11, 2015

Roberta Rolnick, Secretary