



## **CAMTC Board of Directors Meeting**

March 26, 2015

The Concourse Hotel at LAX  
6225 W Century Blvd,  
Los Angeles, CA 90045  
Laguna Room

### **OPEN SESSION MINUTES**

*Directors Present:* William Armour, Mike Callagy, Mark Dixon, Jeff Forman, Guy Fuson, Keith Grant, Elna Leonardo, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schaubeck, Caroline Tseng, Deb Tuck, Dixie Wall

*Directors Absent:* Allison Budlong, Judi Calvert, Ben Drillings, Michael Marylander, Arthur Miller, Michael Sinel

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

*General Counsel:* Jill England  
*Special Counsel:* Alison Siegel

*Guests:* William Smith, Sally Hacking, Koreen Kelleher

#### **1. Call to Order**

Chairman Dixon called the meeting to order at 9:30am and established a quorum.

Chairman Dixon reminded the Board of the rules of debate.

#### **2. Approval of Minutes**

**Motion 3262015:1** Rolnick/Grant- Move to approve the December 11, 2014 open session minutes.

12-0, 1 abstain

MOTION PASSES

ROLL CALL VOTE

Armour - Abstain

Budlong - Not Present for Vote

Callagy - Yes  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng - Yes  
Tuck - Yes  
Wall - Yes  
Dixon - Yes

**Motion 3262015:2** Rolnick/Tuck- Move to approve the February 17, 2015 open session minutes with corrections.

12-0, 1 Abstain  
MOTION PASSES

#### ROLL CALL VOTE

Armour - Yes  
Budlong - Not Present for Vote  
Callagy - Yes  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng - Abstain  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

### **3. Proposed Amendments to Policies and Procedures for Approving Schools**

**Motion 3262015:3** Rolnick/Callagy- Move to approve the proposed amendments to the policies and procedures for approval of schools.

13-0

MOTION PASSES

#### ROLL CALL VOTE

Armour - Yes

Budlong - Not Present for Vote

Callagy - Yes

Calvert - Not Present for Vote

Drillings - Not Present for vote

Forman - Yes

Fuson - Not Present for Vote

Grant - Yes

Leonardo - Yes

Marylander - Not Present for Vote

Miller - Not Present for Vote

Pezza - Yes

Robinson - Yes

Rolnick - Yes

Schaubeck - Yes

Sinel - Not Present for Vote

Tseng - Yes

Tuck - Yes

Wall - Yes

Dixon – Yes

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 10:00am and returned to open session 11:37am.**

#### **4, School Presentations**

Lifestream Massage School

Advanced Pro Nursing Institute

Academy of Somatics & Massage

California Trinity University

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 1:40pm and returned to open session 4:04pm.**

#### **5. Seating of Board Members**

**Motion 3262015:4** Pezza/Tuck – Move to reseate Elna Leonardo and Roberta Rolnick as CAMTC Board appointees.

10-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes  
Budlong - Not Present for Vote  
Callagy – Not Present for Vote  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson – Not Present for Vote  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**6. Election of Officers**

**Motion 3262015:5** Forman/Tuck – Move to elect slate of officers as follows: Mark Dixon as Chair, Keith Grant as Vice Chair, Michael Marylander as Treasurer and Roberta Rolnick as Secretary.

10-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes  
Budlong - Not Present for Vote  
Callagy – Not Present for Vote  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson – Not Present for Vote  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote

Tuck - Yes  
Wall - Yes  
Dixon – Yes

**7. Proposed Amendments to Recertification Protocol**

**Motion 3262015:6** Grant/Wall – Move to adopt the two staff recommendations in the recertification protocol:

- 1. CAMTC to email and mail notifications to certificate holders to begin the recertification process 90-days before expiration.**
- 2. Add a notice that only recertifications that are received and approved at least 30-days before expiration, with no background issues, will have a new certificate and ID card by date of expiration.**

10-0  
MOTION PASSES

**ROLL CALL VOTE**

Armour - Yes  
Budlong - Not Present for Vote  
Callagy – Not Present for Vote  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson – Not Present for Vote  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**8. Amendments to Employee Handbook**

**Motion 3262015:7** Grant/Wall – Move to accept the two proposed amendments in the Employee Handbook as shown in the Board packet document.

10-0  
MOTION PASSES

**ROLL CALL VOTE**

Armour - Yes  
Budlong - Not Present for Vote

Callagy – Not Present for Vote  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson – Not Present for Vote  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

### **9. Amendment to 2015 Strategic Priorities**

**Motion 3262015:8** Rolnick/Grant – Move to adopt the proposed amendments to the 2015 Strategic Priorities.

8-0

MOTION PASSES

### ROLL CALL VOTE

Armour - Yes  
Budlong - Not Present for Vote  
Callagy – Not Present for Vote  
Calvert - Not Present for Vote  
Drillings - Not Present for vote  
Forman - Yes  
Fuson - Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Not Present for Vote  
Robinson – Not Present for Vote  
Rolnick - Yes  
Schaubeck - Not Present for Vote  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**10. 2015 Budget**

**Motion 3262015:9** Christian/Tuck – Move to Adopt the 2015 Budget

9-0

MOTION PASSES

ROLL CALL VOTE

Armour - Yes

Budlong - Not Present for Vote

Callagy – Not Present for Vote

Calvert - Not Present for Vote

Drillings - Not Present for vote

Forman - Yes

Fuson - Not Present for Vote

Grant - Yes

Leonardo - Yes

Marylander - Not Present for Vote

Miller - Not Present for Vote

Pezza - Yes

Robinson – Not Present for Vote

Rolnick - Yes

Schaubeck - Not Present for Vote

Sinel - Not Present for Vote

Tseng – Not Present for Vote

Tuck - Yes

Wall - Yes

Dixon – Yes

**11. CEO Report**

Mr. Netanel stated that CAMTC is going through its annual audit and as a part of the audit procedures the Board members will be given the engagement letter.

**Chairman Dixon adjourned the meeting at 4:15pm.**

Minutes Approved: June 11, 2015

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Roberta Rolnick, Secretary