



## **CAMTC Board of Directors Meeting**

June 11, 2015

Sheraton Gateway Hotel LAX  
Santa Catalina Room  
6101 W. Century Blvd., Los Angeles, CA 90045

### **OPEN SESSION MINUTES**

*Directors Present:* Allison Budlong, Mike Callagy, Judi Calvert, Mark Dixon, Ben Drillings, Jeff Forman, Guy Fuson, Keith Grant, Elna Leonardo, Michael Marylander, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schaubeck, Caroline Tseng, Deb Tuck, Dixie Wall

*Directors Absent:* Bill Armour, Art Miller, Michael Sinel

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

*General Counsel:* Jill England

*Special Counsel:* Alison Siegel

*Guests:* Koreen Kelleher, Jeannie Martin

#### **1. Call to Order**

Chairman Dixon called the meeting to order at 9:36am and established a quorum.

Chairman Dixon reminded the Board of the rules of debate.

#### **2. Approval of Minutes**

**Motion 6112015:1** Grant/Pezza – Move to approve the March 26, 2015 open session minutes with corrections.

11-0, 3 abstain

MOTION PASSES

ROLL CALL VOTE

Armour – Not Present for Vote

Budlong - Abstain  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander – Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Abstain  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Abstain  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

### **3. Amendment to 2015 Strategic Priorities**

**Motion 6112015:2** Callagy/Grant – Move to approve the proposed amendments to the 2015 Strategic Priorities.

14-0

MOTION PASSES

#### ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander – Not Present for Vote  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Yes  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

#### **4. 2015 Budget**

**Motion 6112015:3** Robinson/Grant – Move to approve the 2015 Budget

15-0

MOTION PASSES

#### ROLL CALL VOTE

Armour – Not Present for Vote

Budlong - Yes

Callagy - Yes

Calvert - Yes

Drillings – Not Present for Vote

Forman - Yes

Fuson – Not Present for Vote

Grant - Yes

Leonardo - Yes

Marylander – Yes

Miller - Not Present for Vote

Pezza - Yes

Robinson - Yes

Rolnick - Yes

Schaubeck - Yes

Sinel - Not Present for Vote

Tseng – Yes

Tuck - Yes

Wall - Yes

Dixon – Yes

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 10:12am and returned to open session 11:07am.**

#### **5. Massage School Presentations**

Stanton University

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 11:45am and returned to open session 12:32pm.**

#### **6. Determination of entities that will be appointing directors to new Board**

Nancy Bend and Dr. Stephanie Powell from the Mary Magdalene Project educated the Board on their non-profit organization. The Mary Magdalene Project helps women who are victimized by domestic sex trafficking remove themselves from that lifestyle with recovery, outreach, prevention, intervention and community awareness programs.

**Motion 6112015:4** Grant/Calvert – Move to approve the Mary Magdalene Project and the San Mateo County Health Department as appointing entities for appointments to the new CAMTC Board.

15-1, 1 Abstain  
MOTION PASSES

ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Yes  
Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - No  
Rolnick - Yes  
Schaubeck - Abstain  
Sinel - Not Present for Vote  
Tseng – Yes  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**7. Proposed Amendments to Policies and Procedures for Approving Schools**

**Motion 6112015:5** Forman/Rolnick – Move to approve the proposed amendments to policies and procedures for approving schools with the added language:

Units must be for academic credit and appear on an official college transcript. Certificates from non- credit adult education classes and programs are inapplicable. Degrees and certificates must be approved by community colleges chancellor’s office.

15-0, 1 abstain  
MOTION PASSES

ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings - Abstain  
Forman - Yes  
Fuson - Yes  
Grant - Yes  
Leonardo - Yes  
Marylander - Yes  
Miller - Not Present for Vote

Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

## **8. Proposed Amendments to Procedures for Denial of Certification or Discipline/Revocation**

**Motion 6112015:6** Fuson/Robinson – Move to approve the proposed amendments to Procedures for Denial of Certification or Discipline/Revocation.

16-0  
MOTION PASSES

### ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings - Yes  
Forman - Yes  
Fuson - Yes  
Grant - Yes  
Leonardo - Yes  
Marylander - Yes  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 2:00pm and returned to open session 2:17pm.**

## **9. 2016 Strategic Priorities**

**Motion 6112015:7** Pezza/Budlong – Move to suspend the rules of debate

14-0

MOTION PASSES

ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Not Present for Vote  
Grant - Yes  
Leonardo - Yes  
Marylander - Yes  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**Motion 6112015:8** Rolnick/Pezza – Move to approve as 2016 Strategic Priority:  
Continue CAMTC as a private, non-profit organization administering voluntary massage  
certification programs.

13-0, 2 Abstain

MOTION PASSES

ROLL CALL VOTE

Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Abstain  
Grant - Yes  
Leonardo - Yes  
Marylander - Yes  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Abstain  
Rolnick - Yes  
Schaubeck - Yes

Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

**Motion 6112015:9** Pezza/Rolnick – Move to approve as 2016 Strategic Priority:  
In preparation for sunset review, to continue to meet the goals and priorities outlined by the Legislature in the AB 1147 process, in particular assisting local governments and law enforcement in meeting their duty to maintain the highest standards of conduct and safety in massage establishments by vetting and disciplining certificate holders, and improving communications with local government and law enforcement.

14-0  
MOTION PASSES

ROLL CALL VOTE  
Armour – Not Present for Vote  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander - Yes  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall – Not Present for Vote  
Dixon – Yes

**Motion 6112015:10** Calvert/Rolnick – Move to approve as 2016 Strategic Priority:  
Move to continue to educate the public about the importance of positive massage as it relates to protecting the public.

9-1, 5 Abstain  
MOTION PASSES

ROLL CALL VOTE  
Armour – Not Present for Vote

Budlong - Abstain  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Abstain  
Grant - Yes  
Leonardo - Abstain  
Marylander - Abstain  
Miller - Not Present for Vote  
Pezza - Yes  
Robinson - Abstain  
Rolnick - Yes  
Schaubeck - No  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall – Yes  
Dixon – Yes

#### **10. CEO Report**

Mr. Netanel stated that staff started working on 2015 Strategic Priority, “Establishment of Disciplinary Performance Measures”, and with this task, staff has chosen to measure Volume, Intake and Investigation and Formal Discipline in the disciplinary process. Mr. Netanel says staff is beginning to put together the protocols for measuring the chosen matrixes and for setting up objectives and goals.

#### **11. Treasurer’s Report**

Mr. Marylander stated through May 24, 2014, we received an average of 230 applications per week and for this year through May 23, 2015, we are now receiving an average of 85 applications per week. Mr. Marylander went on to say that we are now relying on certificate holders renewing and over time, the renewals will diminish as we deal with fewer applications.

#### **12. Director of Governmental Affairs Report**

Ms. May stated that there are 142 cities and counties that require certification. Ms. May went on to say that Los Angeles City has introduced an ordinance to require certification as of 2016.

#### **13. Database Report**

Mr. Netanel stated we were close to finalizing an agreement with a particular vendor to start work on our new system, but because of the complexity of such a major project, Mr. Netanel stated he decided to obtain the services of an experienced consulting firm to help us further define the requirements of the system and to do a detailed analysis of the business process. Mr. Netanel stated the consultant will act as a project manager to go between CAMTC and the vendor and help design the program.



**14. Director of PSD Report**

Mr. McElroy stated since the first of the year, PSD staff has conducted 1176 reviews and received 122 complaints. On top of that, 23 additional complaints were received that were sexual in nature.

**15. Director of ESD Report**

Mr. Smith stated we have received 105 applications for school approval. Mr. Smith went on to say that staff has reviewed more than half of the school applications received by 5/1/2015 and the first site visit has been scheduled for June 12, 2015.

**16. Audit Committee Report**

Ms. Leonardo stated the 2014 audit of financial statement for CAMTC rendered a clean opinion. Ms. Leonardo went on to say that the audit proved that the organization has kept a track record of generating revenue and containing cost.

**17. Board Meetings and Locations**

The Chair asked for input regarding possible dates for the September Board meetings. After some discussion, potential dates discussed were September 10, 2015 and September 15, 2015. Board members will be notified when final dates are set.

**Chairman Dixon adjourned the meeting at 4:25pm.**

Minutes Approved: September 14, 2015

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Allison Budlong, Secretary