



**CAMTC Board of Directors Meeting**  
September 14, 2015

Sheraton Gateway Hotel LAX  
Gateway Ballroom  
6101 W. Century Blvd., Los Angeles, CA 90045

**OPEN SESSION MINUTES**

*Directors Present:* Bill Armour, Allison Budlong, Mike Callagy, Judi Calvert, Mark Dixon, Jeff Forman, Guy Fuson, Keith Grant, Elna Leonardo, Michael Marylander, Arthur Miller, Christian Pezza, Jean Robinson, Roberta Rolnick, Marcy Schaubeck, Caroline Tseng, Deb Tuck, Dixie Wall

*Directors Absent:* Ben Drillings, Michael Sinel

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

*General Counsel:* Jill England  
*Special Counsel:* Alison Siegel

*Guests:* Koreen Kelleher, Ronald Bates, Kevin Jiang

**1. Call to Order**

Chairman Dixon called the meeting to order at 9:36am and established a quorum. Chairman Dixon reminded the Board of the rules of debate.

**2. Approval of Minutes**

**Motion 9142015:1** Grant/Rolnick – Move to approve the June 11, 2015 open session minutes with corrections.

18-0

MOTION PASSES

ROLL CALL VOTE

Armour – Yes

Budlong - Yes

Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - Yes  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Yes  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

### **3. Amendments to Articles of Incorporation and Bylaws**

Ms. England, General Counsel to CAMTC, stated that on September 15, 2015 at noon, a new Board will be seated pursuant to the new law that went into effect January 1, 2015. As such, Ms. England recommended that the Board approve amendments to the articles of incorporation and bylaws so that they will more closely match the new law, especially regarding the Board composition section, plus a few other amendments that are recommended as clean-up items (copies of the proposed amendments to the articles and bylaws were sent to the Board 10 days in advance of the meeting and were also in the Board packet).

**Public Comment** – Koreen Kelleher from the League of California Cities requested CAMTC to add the League’s Executive Director’s letter into the record and proceeded to argue that the Board should not approve the amendments to the articles and bylaws presented by CAMTC’s legal counsel. After the 2 minutes allowed by Board policy had elapsed, the Chair attempted to stop Ms. Kelleher from speaking. When she would not stop speaking, the following motion was made.

**Motion 9142015:2** Fuson/Robinson – Move to extend Ms. Kelleher’s time for public comment from two minutes to four minutes.

16-0, 2 Abstain  
MOTION PASSES

ROLL CALL VOTE  
Armour – Yes  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes

Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - Yes  
Pezza - Abstain  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Yes  
Tuck - Yes  
Wall - Yes  
Dixon – Abstain

After the motion to extend time was approved, Ms. Kelleher continued to speak for another 2 minutes.

**Motion 9142015:3** Grant/Callagy – Move to approve the restated articles of incorporation and proposed amendments to the bylaws as presented by legal counsel.

13-3, 2 Abstain  
MOTION PASSES

#### ROLL CALL VOTE

Armour – Yes  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – No  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - No  
Pezza - Yes  
Robinson - No  
Rolnick - Yes  
Schaubeck - Abstain  
Sinel - Not Present for Vote  
Tseng – Abstain  
Tuck - Yes  
Wall - Yes  
Dixon – Yes

#### **4. CEO Report**

Mr. Netanel stated that CAMTC takes cyber security very seriously and in June 2015, CAMTC subscribed to and installed additional security software on all workstations and servers in order to boost CAMTC's ability to protect data from unauthorized access.

Mr. Netanel updated the Board on CAMTC's development of the new Certification Management and School Approval Systems. Mr. Netanel stated that after meeting with three solution providers, a Nevada based company called inLumon was chosen as the solution provider for CAMTC. Mr. Netanel stated that a consultant was also brought in to help fill certain knowledge gaps by refining the requirements and moving the project forward.

Mr. Netanel stated that based on a recommendation with the outside auditor, it is recommended that the Board authorize maintaining the bank accounts specified in the document submitted in the Board packet.

**Motion 9142015:4** Marylander/Grant – Move to approve maintaining the bank accounts specified in document *CAMTC Bank Accounts as of 8/31/15*.

18-0

MOTION PASSES

#### ROLL CALL VOTE

Armour – Yes

Budlong - Yes

Callagy - Yes

Calvert - Yes

Drillings – Not Present for Vote

Forman - Yes

Fuson – Yes

Grant - Yes

Leonardo - Yes

Marylander – Yes

Miller - Yes

Pezza - Yes

Robinson - Yes

Rolnick - Yes

Schaubeck - Yes

Sinel - Not Present for Vote

Tseng – Yes

Tuck - Yes

Wall - Yes

Dixon – Yes

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 11:13am and returned to open session 11:37am.**

## **5. Massage School Presentations**

Queenston College of America made a very brief presentation to the Board.

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 11:41am and returned to open session 2:25pm.**

## **6. Amendments to Procedures for Un-Approval of Schools**

**Motion 9142015:5** Robinson/Rolnick– Move to approve the proposed amendment adding 1-k to the Procedures for Un-approval of Schools.

16-0

MOTION PASSES

### ROLL CALL VOTE

Armour – Yes  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote  
Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - Yes  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall – Not Present for Vote  
Dixon – Yes

## **7. Legislative Request for Sunset – authority to obtain out of state criminal background**

**Motion 9142015:6** Rolnick/Miller – Staff to research issue and come back to Board.

16-0, 1 Abstain

MOTION PASSES

### ROLL CALL VOTE

Armour – Yes  
Budlong - Yes  
Callagy - Yes  
Calvert - Yes  
Drillings – Not Present for Vote

Forman - Yes  
Fuson – Yes  
Grant - Yes  
Leonardo - Yes  
Marylander – Yes  
Miller - Yes  
Pezza - Yes  
Robinson - Yes  
Rolnick - Yes  
Schaubeck - Yes  
Sinel - Not Present for Vote  
Tseng – Not Present for Vote  
Tuck - Yes  
Wall - Abstain  
Dixon – Yes

### **8. Director of Governmental Affairs and Special Projects' report**

Ms. May stated there are 146 jurisdictions that require certification. Ms. May went on to say that there are 13 cities in the late stages of drafting ordinances to require certification and Los Angeles County is one that is close to sending us its draft.

Ms. May stated that the majority of cities are trying to be respectful of the massage profession and that cooperation with CAMTC is getting better with communication.

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(a) at 2:37pm and returned to open session 2:44pm.**

### **9. Return to open session and announce action taken in closed session, if any, under item 13**

No action taken in the Section 11126(a) closed session.

### **10. Treasurer's Report**

Mr. Marylander stated that CAMTC has received 77,429 applications since the start of operations through the week of August 8, 2015. Mr. Marylander went on to say that from 2010 through 2014, CAMTC received an average of 244 application per week and in contrast, the weekly average in 2015 is 79 applications.

### **11. Director of PSD's Report**

Mr. McElroy stated that PSD has been very busy with over 1,851 cases received year to date. Mr. McElroy went on to say that a marked increase in cooperation from local cities, counties and law enforcement agency is the reason for that increase in case load. Mr. McElroy stated that outreach is going very well and 83 training sessions with agencies have taken place so far.

## **12. Director of ESD's Report**

Mr. Smith stated that CAMTC has received 112 applications for school approval. Mr. Smith stated that 26 schools have already been inspected and the remaining schools of the first 76 that applied before May 1<sup>st</sup>, will receive a site visit by the end of 2015.

## **13. Proposed Policy Regarding Public Comments for items not on the Agenda**

Ms. Robinson stated it is good policy for the public to have the ability to bring up issues not on the agenda at any given Board meeting with the Board being able to add that issue to the agenda for a future meeting.

**Motion 9142015:7** Fuson/Robinson – Move to add language to future agendas that allows the public to suggest agenda items for future agendas.

16-0

MOTION PASSES

### **ROLL CALL VOTE**

Armour – Yes

Budlong - Yes

Callagy - Yes

Calvert – Not Present for Vote

Drillings – Not Present for Vote

Forman - Yes

Fuson – Yes

Grant - Yes

Leonardo - Yes

Marylander – Yes

Miller - Yes

Pezza - Yes

Robinson - Yes

Rolnick - Yes

Schaubeck - Yes

Sinel - Not Present for Vote

Tseng – Not Present for Vote

Tuck - Yes

Wall - Yes

Dixon – Yes

## **14. Items From Board Members for Future Agendas, Board Meetings and Locations**

Mr. Netanel stated a new Board calendar for scheduling will be passed out to the new Board tomorrow, September 15, 2015, to help schedule the November meeting.

## **15. Recognition of Outgoing Board Members**

Mr. Dixon presented all out-going Board members with an award thanking them for their service to CAMTC.

**Chairman Dixon adjourned the meeting at 3:30 pm.**

Minutes Approved: November 18, 2015

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Allison Budlong, Secretary





**CAMTC Board of Directors Meeting**  
September 15, 2015

Sheraton Gateway Hotel LAX  
Gateway Ballroom  
6101 W. Century Blvd., Los Angeles, CA 90045

**OPEN SESSION MINUTES**

*Directors Present:* Ron Bates, Allison Budlong, Mike Callagy, Mark Dixon, Nancy Eichler Binn, Shana Faber, Jeff Forman, Heather Forshey, Guy Fuson, Richard Lee, Michael Marylander, Sandra Spagnoli, Dixie Wall

*Directors Absent:* None

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD

*General Counsel:* Jill England  
*Special Counsel:* Alison Siegel

*Guests:* Koreen Kelleher, Jeannie Martin

**1. Call to Order**

General Counsel, Ms. England, called the meeting to order at 12:37pm and established a quorum. Ms. England stated there are 10 new statutorily appointed Board members, effective at noon today, September 15, 2015.

The newly seated Board members are as follows: Ron Bates, Allison Budlong, Mark Dixon, Nancy Eichler Binn, Jeff Forman, Heather Forshey, Guy Fuson, Richard Lee, Sandra Spagnoli, and Dixie Wall

All newly seated Board members were given a chance to introduce themselves and give a short history of their background.

Ms. England informed the new Board of the CAMTC rules of debate.

## **2. Appointment of Three Additional Board Members**

Ms. England stated that there are four nominees for the three positions. There are two nominees for the City Attorney position and one nominee each for the business position and the thirteenth public protection position. Ms. England went on to state that while we have these four nominations, we would also take any nomination from the floor.

All four nominees were given two minutes to introduce themselves and state why they would be a good appointee.

The four nominees are as follows:

Licensed City Attorney – Shana Faber

Licensed City Attorney – Michael E. Gates

Massage Business Owner - Michael Marylander

Public Protection seat – Mike Callagy

Koreen Kelleher was allowed to speak on behalf of Michael Gates who was not present.

**Motion 9152015:1** Forman/Forshey – Move to appoint the following individuals to the Board:

Licensed City Attorney – Shana Faber

Massage Business Owner – Michael Marylander

Public Protection seat – Mike Callagy

**Substitute Motion 9152015:1.1** Spagnoli/Bates – Move to table the voting for the three Board seats to a future meeting to engage in a process to find a larger field of candidates who would like to apply.

4-6

SUBSTITUTE MOTION FAILS

ROLL CALL VOTE

Bates – Yes

Budlong - No

Dixon - No

Eichler Binn - No

Forman – No

Forshey - No

Fuson – Yes

Lee - Yes

Spagnoli - Yes

Wall – No

**Substitute Motion 9152015:1.2** Bates/Spagnoli – move to appoint the following individuals to the Board:

Licensed City Attorney – Michael E. Gates

Massage Business Owner – Michael Marylander

Public Protection seat – Mike Callagy

3-6, 1 Abstain

SUBSTITUTE MOTION FAILS

ROLL CALL VOTE

Bates – Yes

Budlong - No

Dixon - No

Eichler Binn - No

Forman – No

Forshey - No

Fuson – Abstain

Lee - Yes

Spagnoli - Yes

Wall – No

The Board then voted on the original motion.

**Motion 9152015:1** Forman/Forshey – Move to appoint the following individuals to the Board:

Licensed City Attorney – Shana Faber

Massage Business Owner – Michael Marylander

Public Protection seat – Mike Callagy

9-1

MOTION PASSES

ROLL CALL VOTE

Bates – Yes

Budlong - Yes

Dixon - Yes

Eichler Binn - Yes

Forman – Yes

Forshey - Yes

Fuson – No

Lee - Yes

Spagnoli - Yes

Wall – Yes

### **3. Election of Officers**

**Motion 9152015:2** Forman/Bates – Move to elect the following Board members to the following officer positions:

Chair – Mark Dixon

Vice Chair – Mike Callagy

Treasurer – Michael Marylander  
Secretary – Allison Budlong

Friendly Amendment – Bates – Move to amend the motion to allow for vote by position rather than slate.

Forman did not accept the friendly amendment.

**Substitute Motion 9152015:2.1** Bates/Spagnoli – Move to vote on officer positions by individual position rather than slate.

7-5, 1 Abstain

SUBSTITUTE MOTION PASSES

ROLL CALL VOTE

Bates – Yes  
Budlong – Abstain  
Callagy - Yes  
Dixon - No  
Eichler Binn – No  
Faber - No  
Forman – No  
Forshey - Yes  
Fuson – Yes  
Lee – Yes  
Marylander - Yes  
Spagnoli - Yes  
Wall – No

**Motion 9152015:3** Fuson/Bates – Move to elect Mark Dixon as Chair.

13-0

MOTION PASSES

ROLL CALL VOTE

Bates – Yes  
Budlong – Yes  
Callagy - Yes  
Dixon - Yes  
Eichler Binn – Yes  
Faber - Yes  
Forman – Yes  
Forshey - Yes  
Fuson – Yes  
Lee – Yes  
Marylander - Yes  
Spagnoli - Yes  
Wall – Yes

**Motion 9152015:4** Lee/Spagnoli – Move to elect Ron Bates as Vice Chair.

**Substitute Motion 9152015:4.1** Marylander/Forman – Move to elect Mike Callagy as Vice Chair.

Mr. Callagy does not accept the nomination.

Mr. Marylander withdraws the motion. Mr. Forman withdraws the second.

Original motion stands.

**Motion 9152015:4** Lee/Spagnoli – Move to elect Ron Bates as Vice Chair.

10-2, 1 Abstain  
MOTION PASSES

ROLL CALL VOTE

Bates – Yes  
Budlong – No  
Callagy - Yes  
Dixon - No  
Eichler Binn – Abstain  
Faber - Yes  
Forman – Yes  
Forshey - Yes  
Fuson – Yes  
Lee – Yes  
Marylander - Yes  
Spagnoli - Yes  
Wall – Yes

Lee moves to elect Fuson as treasurer. Fuson declines and Lee withdraws motion.

**Motion 9152015:5** Callagy/Budlong – Move to elect Michael Marylander as Treasurer.

13-0  
MOTION PASSES

ROLL CALL VOTE

Bates – Yes  
Budlong – Yes  
Callagy - Yes  
Dixon - Yes  
Eichler Binn – Yes  
Faber - Yes  
Forman – Yes  
Forshey - Yes

Fuson – Yes  
Lee – Yes  
Marylander - Yes  
Spagnoli - Yes  
Wall – Yes

**Motion 9152015:6** Lee/Bates – Move to elect Sandra Spagnoli as Secretary. Spagnoli declines and motion/second are withdrawn.

**Substitute Motion 9152015:6.1** Fuson/Marylander – Move to elect Allison Budlong as Secretary.

11-2  
MOTION PASSES

ROLL CALL VOTE

Bates – No  
Budlong – Yes  
Callagy - Yes  
Dixon - Yes  
Eichler Binn – Yes  
Faber - Yes  
Forman – Yes  
Forshey - Yes  
Fuson – Yes  
Lee – No  
Marylander - Yes  
Spagnoli - Yes  
Wall – Yes

#### **4. CEO Welcome**

Mr. Netanel welcomed the new Board and introduced staff members present at the meeting.

#### **5. Strategic Priorities**

Mr. Netanel stated the 2015 and 2016 Strategic Priorities were previously passed by the Board. Mr. Netanel would like the Board to review the Strategic Priorities.

**Motion 9152015:7** Lee/Bates - Move to amend 2015 strategic priorities, number 2, to add “and other enforcement agencies”.

SP #2:

*Strengthen the collaboration with local law enforcement and other enforcement agencies.*

11-2  
MOTION PASSES

ROLL CALL VOTE

Bates – Yes

Budlong – Yes  
Callagy - No  
Eichler Binn – Yes  
Faber - Yes  
Forman – Yes  
Forshey - Yes  
Fuson – Yes  
Lee – Yes  
Marylander - Yes  
Spagnoli - Yes  
Wall – Yes  
Dixon – No

**Motion 9152015:8** Spagnoli/Bates- Move to request from staff a status of the 2015 Strategic Priorities and to adopt the 2016 Strategic Priorities at the November meeting. CEO to continue the preliminary budgetary process within scope of the priorities that have been set.

Friendly Amendment – Budlong – Move to discuss the 2016 Strategic Priorities today and hold off on voting and finalizing until more information is submitted on the 2015 Strategic Priorities at the November meeting.

Spagnoli and Bates accept friendly amendment.

12-0, 1 Abstain  
MOTION PASSES

ROLL CALL VOTE  
Bates – Yes  
Budlong – Yes  
Callagy - Yes  
Eichler Binn – Yes  
Faber - Yes  
Forman – Yes  
Forshey - Yes  
Fuson – Yes  
Lee – Yes  
Marylander - Abstain  
Spagnoli - Yes  
Wall – Yes  
Dixon – Yes

## **6. 2016 Strategic Priorities**

Mr. Netanel stated he would like to remove number 3 from the 2016 Strategic Priorities and focus on SP1 and SP2.

**Motion 9152015:9** Marylander/Bates – Move to not add 2016 SP3 to the preliminary budget.

11-0

MOTION PASSES

ROLL CALL VOTE

Bates – Yes

Budlong – Yes

Callagy – Not Present for Vote

Eichler Binn – Yes

Faber - Yes

Forman – Yes

Forshey - Yes

Fuson – Yes

Lee – Yes

Marylander - Yes

Spagnoli – Not Present for Vote

Wall – Yes

Dixon – Yes

**The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 4:41pm and returned to open session 4:48pm.**

**Chairman Dixon adjourned the meeting at 4:58 pm.**

Minutes Approved: November 18, 2015

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Allison Budlong, Secretary