



**CAMTC Board of Directors Meeting**

February 13, 2013

Radisson Hotel at Los Angeles Airport

6225 W. Century Blvd.

Los Angeles, CA

**OPEN SESSION MINUTES**

*Directors in Attendance:* William Armour, Bob Benson, Michael Callagy, Judi Calvert, Nayada Dhanaphatana, Mark Dixon, Ben Drillings, Guy Fuson, Keith Grant, Elna Leonardo, Michael Marylander, Christian Pezza, Jean Robinson, Roberta Rolnick, Michael Schroeder, Paul Schwingamer, Joe Bob Smith, Deb Tuck, Dixie Wall

*Directors Absent:* Michael Sheps

*Staff:* Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD

*General Counsel:* Jill England

*Guests:* Ed Meyer, David Brockaway, Steve Kim, Matt Gray, Billie Shea, Kitty Yau, Bonnie Yau, William Jones, Marcy Schaubeck, Caroline Tseng

**1. Call to Order**

Chairperson Wall called the meeting to order at 9:46am and established a quorum.

Mr. Netanel announced the resignation of Mike Schroeder and Bob Benson from the CAMTC Board of Directors and stated this would be their last BOD meeting. Mr. Netanel thanked them for their hard work and for their many contributions to the Board, the massage profession and the public.

Mr. Schroeder reiterated the rules of debate.

**2. Election of officers**

**CHAIR**

Motion (1) – Chair Nominations

Callagy/Rolnick – Move to nominate Mark Dixon as Chair

Wall/Calvert – Move to nominate Joe Bob Smith as Chair

**ROLL CALL VOTE**

Armour – Dixon  
Benson – Smith  
Callagy - Dixon  
Calvert - Smith  
Dhanaphatana - Dixon  
Dixon - Dixon  
Drillings - ABSTAIN  
Fuson - Dixon  
Grant - Dixon  
Leonardo - Dixon  
Marylander - Dixon  
Pezza - Dixon  
Robinson - Smith  
Rolnick - Dixon  
Schroeder - Smith  
Schwinghamer - Dixon  
Sheps - Absent  
Smith - Smith  
Tuck - Dixon  
Wall – Smith

Mark Dixon – 12  
Joe Bob Smith – 6  
Abstain – 1 (Drillings)

Mark Dixon was elected as Chair.

#### **VICE CHAIR**

Motion (2) - Dixon/Callagy – Move to nominate Keith Grant as Vice Chair

19-0  
Keith Grant was elected as Vice Chair

#### **Treasurer**

Motion (3) - Smith/Schwinghamer – Move to nominate Michael Marylander as Treasurer.

19-0  
Michael Marylander was elected as Treasurer

#### **Secretary**

Motion (4) - Drillings/Dixon – Move to nominate Roberta Rolnick as Secretary.

19-0  
Roberta Rolnick was elected as Secretary

### **3. Approval of Minutes**

Motion (5) - Grant/Dixon – Move to approve the October 8, 2012 open session minutes.

17-0, 2 Abstain (Rolnick, Schroeder)

Motion Passes

Motion (6) - Dixon/Grant – Move to approve the November 5, 2012 open session minutes, with the following corrections:

Wall – Item 3, Line 8 – remove “the creation of a human trafficking documentary”.

17-0, 2 Abstain (Rolnick, Schroeder)

Motion Passes

Motion (7) - Grant/Calvert – Move to approve the December 14, 2012 open session minutes.

15-0, 4 Abstain (Benson, Rolnick, Schroeder, Schwinghamer)

### **4. Schools policies and procedures**

Mr. Schroeder stated that the board tasked the School’s Committee with creating school policies and procedures that would be permanent and fair in nature in the processing of schools and protecting the public.

Motion (8) – Schroeder/Robinson - Move to adopt the proposed school procedures for unapproval of schools.

England - Friendly Amendment – Under 1F, add “Denial” along with “Suspension and Revocation”.

Schroeder/Robinson Accepted Friendly Amendment.

17-0, 3 Abstain (Drillings, Schwinghamer, Pezza)

Motion Passes

**Public Comment** – Members of the public commented on the new Schools Policies and Procedures.

The Board went into Closed Session with CAMTC Legal Counsel Pursuant to California Government Code Section 11126(e) at 11:52am and returned to open session at 1:35pm.

### **5. Scheduling of Next Meeting**

Next Board Meeting – May 9, 2013

## **6. Review and recommendations regarding CEO compensation**

Motion (9) - Wall/Marylander – Effective April 1, 2012, increase Mr. Netanel's current base monthly salary by \$775.00, monthly benefit allowance by \$166.00, monthly dependent benefits by \$81.00 and monthly allowance for office rent, utilities, maintenance and cleaning by \$497.00, all to be deducted from the executive management team contingency line of the approved 2013 budget.

Schroeder/Grant – Substitute Motion -Effective April 1, 2012, increase Mr. Netanel's current base monthly salary by \$775.00, monthly benefit allowance by \$166.00, monthly dependent benefits by \$81.00 and monthly allowance for office rent, utilities, maintenance and cleaning by \$497.00, all to be deducted from the executive management team contingency line of the approved 2013 budget. Effective April 1, 2013 to March 31, 2014 that Mr. Netanel's salary will be increased \$1,166.67 a month, all to be deducted from the executive management team contingency line of the approved 2013 budget.

15-0, 3 Abstain (Benson, Drillings, Robinson)

Motion Passes

## **7. CEO Report**

Mr. Netanel stated that 2012 was another busy year for CAMTC and staff was expanded to increase efficiency in order to optimize the quality of our service to massage professionals, consumers, local government, schools and employers. Mr. Netanel stated that the priority of the staff was to focus on the Board's adopted CEO strategic priorities for 2012 in the areas of applicants and certificate holders' experience, fraudulent schools, cleanup legislation, fiscal viability and local government.

Mr. Netanel stated his first priority was to improve responsiveness, for which a specific standard was set up for all communication. By the end of the year, with the exception of a few instances, all calls were answered by a team member within four rings and all emails were responded to within one business day. Mr. Netanel stated that the Board set up the objective to cut the new applicants turnaround time from 90 days to 45 days. By the end of the year, the turnaround time was cut to 16 days.

Mr. Netanel stated staff is currently focused on the Boards adopted objectives and priorities for 2013, which consist of sunset, management team, AMG, certificate holders in illicit establishments, relationship with law enforcement, establishments, and PSD's backlog.

## **8. Presentation and preliminary approval of CAMTC-sponsored 2013 legislation**

Motion (10) – Rolnick/Marylander – Move to pursue the proposed 2013 Legislation, problems and statutory proposal

Grant/Dixon – Friendly Amendment – Move to divide into questions.

Rolnick/Marylander accept Friendly Amendment

1a. Education and Professional Incompetence

Motion (10a) – Rolnick/Marylander – Move to pursue legislation to add a nationally recognized exam as a required educational component for CAMTC certification.

9-7, 2 Abstain (Wall, Pezza)

Motion Passes

1b. Continuing Competence

Motion (10b) – Rolnick/Marylander – Move to pursue legislation to require a minimal amount of continuing education credits by approved providers or schools.

8-9

Motion Fails

1c. Proof of Legal Status

Motion (10c) - Rolnick/Marylander – Move to pursue legislation to require proof of legal right to work in the U.S.

11-5, 1 Abstain (Wall)

Motion Passes

2. Establishments

Schroeder – Friendly Amendment – Move to divide into two questions.

Rolnick/Marylander accepted Friendly Amendment.

2a Voluntary Certification

Motion (10d) - Rolnick/Marylander – Move to pursue legislation to allow CAMTC to provide for the voluntary certification of establishments by CAMTC.

5-10

MOTION FAILS

2b Revocable Registration

Motion (10e) - Move to pursue legislation to authorize jurisdictions to require revocable registrations per the Redwood City Model.

9-4, 4 Abstain (Robinson, Rolnick, Schwinghamer, Wall)

MOTION PASSES

3. Schools

Motion (10f) - Rolnick/Marylander – Move to pursue legislation to give CAMTC greater authority to approve schools and programs teaching massage, expand the ability of CAMTC and BPPE to share information and allow BPPE to require that the schools they approve to teach massage must also be approved by CAMTC.

2-13, 2 Abstain (Grant. Robinson)  
MOTION FAILS

**9. Proposed Revisions to procedures for denial and discipline of applicants and certificate holders**

Ms. England explained that the procedures for denial and discipline of applicants and certificate holders need to be updated to be consistent with the law as of 1/1/2013 and provided a mock-up of the proposed changes.

Motion (11) – Grant/Robinson – Move to approve the revised procedures for denial and discipline of applicants and certificate holders.

17-0  
MOTION PASSES

**10. Disbandment of schools committee and staff's responsibility**

Motion (12) – Schroeder/Schwinghamer – Move to terminate the School Committee and return all responsibilities back to the Board Directors to make final determinations.

17-0  
MOTION PASSES

**11. Approval of updated 2013 budget**

Mr. Netanel stated the preliminary 2013 budget was updated with end of the year figures.

Motion (13) – Benson/Smith – Move to approve the revised 2013 Budget.

17-0  
MOTION PASSES

**12. Chairperson's closing remarks**

Chairperson Wall thanked everyone for their support and dedication. She said it was an honor and privilege to grow with CAMTC and to work with all of the board members. Chairperson Wall is proud of the organization's past and excited of its future.

**13. Adjournment**

Chairperson Wall Adjourned the meeting at 4:32pm

Minutes Approved: May 9, 2013

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Roberta Rolnick, Secretary