



CAMTC Board of Directors Meeting

September 28, 2016

The Marina del Rey Hotel
13534 Bali Way
Marina del Rey, CA 90292
Meeting Room: Regatta Room

OPEN SESSION MINUTES

Directors Present: *Ron Bates, Allison Budlong, Mike Callagy, Mark Dixon, Shana Faber, Minouche Kandel, Michael Marylander, Stephany Powell, Dixie Wall, Jeff Forman*

Directors Absent: *Heather Forshey*

Staff: *Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD*

General Counsel: *Jill England*

Special Counsel: *Alison Siegel*

Guests: *Jeannie Martin, Nathan O'Hara, Patricia Rusert Gillette, Bernadette Murray, Lauren Embleton, Janet Lee, Keith Grant*

1. Call to Order

Chairman Dixon called the meeting to order at 10:32am and established a quorum.

Mr. Netanel informed the Board of the resignation of Board members Sandra Spagnoli and Guy Fuson.

2. Approval of Minutes from June 23, 2016

MOTION 9282016:1 Bates/Callagy – Move to approve the June 23, 2016 open session minutes.

9-0, 1 Abstain MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Abstain
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon – Yes

3. Elections of Officers

MOTION 9282016:2 Callagy/Marylander – Move to elect Mark Dixon as Chair.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Yes
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon - Yes

MOTION 9282016:3 Bates/Budlong – Move to elect Jeff Forman as Vice Chair.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Yes

Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon – Yes

MOTION 9282016:4 Bates/Callagy – Move to elect Allison Budlong as Secretary

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Yes
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon – Yes

MOTION 9282016:5 Bates/Callagy – Move to elect Michael Marylander as Treasurer

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Yes
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon - Yes

4. Legislative update and review of amendments

Ms. Siegel summarized the changes to AB 2194.

The Board went into Closed Session with CAMTC Legal Counsel pursuant to California Government Code section 11126(e) at 11:09am and returned to open session at 11:55am.

5. Audit committee report

MOTION 9282016:6 Callagy/Wall – Move to approve the Independent Auditor's Report.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes

Faber - Yes

Forman – Yes

Forshey – Not Present for Vote

Kandel - Yes

Marylander - Yes

Powell - Yes

Wall – Yes

Dixon – Yes

6. Policy on Board Members Contact

MOTION 9282016:7 Wall/Bates – Move to approve the policy on Board Member Contact as amended:

#3 Amended:

Management Firm (AMG staff), CAMTC employee's (except senior staff), and other vendors or contractors including Special Counsel: Except as described in 4. below, Board members must contact the CEO and the CEO will review and address the Board member's issue with these individuals and companies.

#5 Amended:

Notwithstanding the foregoing, the Chair of CAMTC may directly contact anyone at any time. The Chair may directly contact General Counsel, Special Counsel, the audit firm, any CAMTC employee, any AMG employee, and any third party vendor or contractor.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes
Faber - Yes
Forman – Yes
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon - Yes

7. Selection of Legislator of the Year Award Recipient

MOTION 9282016:8 Bates/Budlong – Move to nominate Assembly member Rudy Salas to be the recipient of the CAMTC Legislator of the Year Award for 2016.

10-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes
Budlong - Yes
Callagy – Yes
Faber - Yes
Forman – Yes
Forshey – Not Present for Vote
Kandel - Yes
Marylander - Yes
Powell - Yes
Wall – Yes
Dixon - Yes

8. Public comments regarding issues not in this agenda/suggested agenda items for future meetings

The Board opened the floor for public comments.

9. Chief Executive Officer's Report

Mr. Netanel started by recognizing the hard work and dedication of Ms. May and Ms. LaFlamme with the process of getting the new database up and running.

Mr. Netanel stated that one of CAMTC's top priorities is to continue to work with local government agencies.

Mr. Netanel stated that he was not yet comfortable with original deadline of October 1, 2016 for the new database and it would be postponed to November 1, 2016.

Mr. Netanel stated many expired certificate holders have taken advantage of the limited recertification program. CAMTC has sent out more than 10,000 flyers to those that qualified, as well as a mass e-blast and will do so again before the end of the year.

Application turnaround time for an application from the time it is complete to the time it is approved is 23 days and may be quicker when new database is up and running. Mr. Netanel stated CAMTC will have to be cautious that all cities and counties have enough time to give CAMTC any information that may affect the approval of an application.

Mr. Netanel presented the Human Trafficking brochure and the Board went into open discussion and provided additional input.

10. School Presentations

American Eastern Western Medical Institute
Lincoln Institute of Body Therapy

The Board went into Closed Session with CAMTC Legal Counsel pursuant to California Government Code section 11126(e) at 3:33pm and returned to open session at 3:57pm.

11. Feasibility study update and public input

Matt Newman from Blue Sky Consulting Group updated the Board on the progress of the Feasibility Study

12. Director of Governmental Affairs and Special Projects' Report

Ms. May stated there are an estimated 170 cities or counties that have passed ordinances that require certification and others that have ceased issuing police permits and by policy require certification.

13. Director of PSD's report

Mr. McElroy stated law enforcement initially contacted CAMTC about arrests made in massage establishments. After continued training, Mr. McElroy has seen an increase in confidence and PSD is now receiving citations and notifications.

14. Director of ESD's report

Mr. Smith stated that school approval process has launched and ESD is continuing to receive new school applications.

15. Mission statement – update

MOTION 9282016:9 Kandel/Bates – Move to approve the Mission Statement with the following portion as amended:

California Massage Therapy Council's mission is to protect the public by certifying massage professionals in California that meet the requirements in the law and approving massage programs that meet the minimum standards for training and curriculum.

8-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes

Faber - Yes

Forman – Yes

Forshey – Not Present for Vote

Kandel - Yes

Marylander – Not Present for Vote

Powell – Not Present for Vote

Wall – Yes

Dixon - Yes

The Chairman adjourned the meeting at 5:21pm.

Minutes Approved: November 10, 2016

Allison Budlong, Secretary



CAMTC Board of Directors Meeting

September 29, 2016

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Directors Absent: *Heather Forshey, Michael Marylander*

Staff: *Ahmos Netanel, CEO; Sheryl LaFlamme, Operations Manager; Beverly May, Director of Governmental Affairs; Rick McElroy, Director of PSD; Joe Bob Smith, Director of ESD*

General Counsel: *Jill England*

Special Counsel: *Alison Siegel*

Guests: *Jeannie Martin, Nathan O'Hara, Patricia Rusert Gillette, Bernadette Murray, Lauren Embleton, Janet Lee, Keith Grant, William Jones*

Chairman Dixon reconvened the meeting (which began on 9/28/16) at 8:34am on Thursday, September 29, 2016.

Mr. Dixon suspended the rules of debate and the Board went into an extensive discussion with input from all Board members and the public.

1. 2017 strategic priorities

- 1. Schools** - In light of the recent closure of several major private colleges and the implementation of CAMTC's school approval program, there is concern about adequate opportunities for quality training in therapeutic massage. CAMTC will evaluate the potential impact of these developments on the profession and the public and explore CAMTC's role in fostering broad accessibility to massage education throughout the state.

2. **Accountability** - To ensure that CAMTC and its stakeholders can review CAMTC's progress in meeting its public protection mission, CAMTC will regularly track and publicly post on the website its disciplinary performance measures.
3. **Local Government Relationships** - CAMTC will continue to support and collaborate with cities and counties by providing education on CAMTC's certification, school approval program, and the use of revocable registration. CAMTC will continue to build a positive relationship with the League of California Cities and California State Association of Counties. CAMTC will track and report to the Legislature how well cities comply with their legal responsibility to impose and enforce only reasonable and necessary fees and regulations on massage businesses and massage establishments, in keeping with the requirements of existing law and mindful of the need to protect legitimate business owners and massage professionals, particularly sole providers.
4. **Businesses** - Build a comprehensive database of massage establishments and spa owners in order to provide outreach and communication with this important group of stakeholders.

MOTION 9292016:1 Kandel/Powell – Refer proposed 2017 strategic priorities document back to staff to incorporate Board discussion and come back to November Board meeting.

9-0 MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes

Faber - Yes

Forman – Yes

Forshey – Not Present for Vote

Kandel - Yes

Marylander – Not Present for Vote

Powell - Yes

Wall – Yes

Dixon – Yes

2. Advisory committees

MOTION 9292016:2 Dixon/Callagy – Move to create the Schools Advisory Committee and appoint Dr. Keith Eric Grant as Chair.

Substitute Motion 9292016:2 Wall/Bates – Move to create the Schools Advisory Committee and appoint Dr. Jeff Forman as Chair.

6-0, 3 Abstain SUBSTITUTE MOTION PASSES

ROLL CALL VOTE:

Bates - Yes

Budlong - Yes

Callagy – Yes

Faber - Yes

Forman – Abstain

Forshey – Not Present for Vote

Kandel - Yes

Marylander – Not Present for Vote

Powell - Abstain

Wall – Yes

Dixon - Abstain

3. Bagley-Keene Open Meeting Act - Board training

General Counsel England provided the Board with training on the Bagley-Keene Open Meeting Act.

4. Treasurer's Report

Mr. Netanel presented Mr. Marylander's report stating it was detailed and thoughtful.

5. Schedule of Authority

Postponed to November 10, 2016 Board meeting

The Chairman adjourned the meeting at 1:40pm.

Minutes Approved: November 10, 2016

Allison Budlong, Secretary